

HS EAL TEACHING ASSISTANT

Department: High School

Reports to: HS Assistant Principal

Job Summary:

Intentionally and explicitly build the academic language development of children in Grade 9 to Grade 12 through an inclusive, strengths based approach to learning in a sheltered immersion model that integrates content and language. The EAL team and classroom teachers co-plan and co-teach, so that there is an explicit focus on academic English embedded in the curriculum across all domains (ie. speaking, listening, reading and writing) integrating language and content across curriculum domains.

Collaboration is required with the EAL teacher and classroom teachers to ensure language learners are able to successfully access the curriculum

Qualifications:

- College graduate preferably with a background in EAL and / or literacy learning and teaching
- Excellent English communication skills - verbal and written
- Excellent organizational skills
- Excellent interpersonal skills and experience working as part of a collaborative team
- Knowledge of Google Applications (Docs, Slides, Sheets) and technology upskilling
- Minimum of 2 years experience working with children in an elementary classroom environment
- Knowledge and understanding of additional language acquisition (multilingual community)
- Knowledge of the factors that impact language acquisition, especially the role of home languages.
- Ability to identify, implement and create suitable resources for ML's (multilingual learners)
- Ability to monitor and report progress of individual students to EAL and classroom teachers
- Ability to identify and leverage students' strengths and prior experiences as a way to make language learning experiences meaningful and purposeful

Key Responsibilities:

- Understand and advocate for the abilities and needs of EAL students
- Engage in co-planning conversations with EAL teachers and classroom teachers
- Assists learning through instruction in small groups, 1:1, and co-teaching as needed.
- Scaffold and differentiate the curriculum and resources for ML's as guided by the teacher
- Keep up to date on matters relating to computer and digital (photo, video, voice) technology
- Attend departmental and grade level meetings as required
- Make suggestions and provide feedback pertaining to the EAL program
- Maintain confidentiality at all times
- Playground duty and supervision as required
- Assist the EAL teacher to support EAL students in both small groups and in class.
- Develop and maintain EAL resources, including labeling resources, maintaining up-to-date inventory lists, sorting and shelving resources, helping teachers locate resources, and assisting with budget/ ordering
- Foster and sustain a community that rejects all forms of discrimination.
- Assist in developing and maintaining safe spaces for all individuals at ISM.
- Perform other duties as assigned by the EAL Program Leader/ Principals